



The Rosenthal Poster Competition

Guidelines

Interactive Poster Session:

An interactive poster session will take place at The Rosenthal Memorial Lecture Series. Accepted posters selected by the GVF Program Committee will be presented on April 15, 2024, at 5:30 PM, at the Palm Restaurant in Atlanta. The competition will take place in the “Chairman” room of the Palm Restaurant located inside The Westin Buckhead at 3391 Peachtree Road, NE, Atlanta, GA 30326. This will take place prior to the Welcome Reception and Dinner Lecture.

Poster presenters interact with the judging committee and selected attendees and guests, to discuss their work and answer questions. While there is no formal presentation, the poster presenter is expected to be present for the duration of the competition.

Key Dates:

- Poster submission deadline April 1, 2024
- Notification of acceptance April 5, 2024
- Poster Session April 15, 2024

Online Submissions:

All submissions must be submitted using the online [submission form](#). The following should be uploaded during the submission process:

1. PDF copy of the poster presentation.
2. A 250-500 word abstract describing your project.
3. Current CV (short version)

Format:

- **Outline:** The poster should follow the **IMRAD format (Introduction, Methods, Results, and Discussion)**.
- **Design - Poster Board Dimension:** Surface of the board: 4 feet high and 6 feet wide. Note: poster must fit on the board but does not have to be the same size as the board.
- **Header:** Prepare a headline that identifies your research to be mounted at the top of the poster board. Lettering should be 1½” high or more. Include authors and their affiliations under the header. Disclosure information should be visibly notated on poster presentation immediately following the poster title and authors.
- **Organization:** The key is to achieve **clarity** and **simplicity**. Do not overload or overcrowd the poster. Use a coherent sequence (top to bottom or left to right) to guide the viewer through the poster. Use figures, tables, graphs, and photographs when appropriate; keep text brief. It may be helpful to have materials pre-mounted on mounting boards. **All materials should be legible from a distance.**
- **Typography:** Avoid using abbreviations, acronyms, and jargon. Font should be consistent throughout.

Set-Up & Take-Down:

- **Set-Up:** Each poster board will be numbered sequentially. Locate your assigned poster board and mount your poster within the time noted on these instructions. Pushpins will be provided in the area.
- **Take-Down:** Please disassemble your posted materials at the end of the session. **Any materials left on the poster board at the end of the session will be removed. GVF will not be responsible for posters left at the end of the session.**

Tips:

Ask yourself the following questions about your poster:

- What do I want the viewer to remember?
- Is the message clear?
- Do important points stand out?
- Is there a balance between words/illustrations?
- Is the pathway through the poster clear?
- Is the poster understandable without oral explanation?

Resources:

[Preparing a Poster Presentation | ACP \(acponline.org\)](#)

[Poster Basics - How to Create a Research Poster - Research Guides at New York University \(nyu.edu\)](#)